

APPLICANT NAME/APPLICATION NUMBER _____

DATE OF APPLICATION _____

SITE PLAN REVIEW CHECKLIST

IS THIS A DEVELOPMENT HAVING REGIONAL IMPACT? __YES ___NO

A. PLAT SUBMISSION ITEMS

SUBMITTED			WAIVED	
<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
___	___	1. Name of project; names and addresses of owners of tax map and lot number.	___	___
___	___	2. North arrow, date of plat, scale; name, address and seal of person preparing plat; signature block.	___	___
___	___	3. Vicinity sketch and zoning district(s).	___	___
___	___	4. Names and addresses of all abutters and all holders of conservation, preservation, or agricultural preservation easements (on the plat or on separate sheet).	___	___
___	___	5. Boundary lines, approximate dimensions and bearings; lot area in acres and square feet.	___	___
___	___	6. Physical features and use of abutting land within 200 feet of the site.	___	___
___	___	7. Shape, size, height, location and use of existing and proposed structures located on the site and within 200 feet of the site.	___	___
___	___	8. Location, name and widths of any existing and proposed roads on the property and within 200 feet of the site.	___	___
___	___	9. Location of existing and proposed sidewalks and driveways, with indication of travel for both pedestrian and vehicular traffic.	___	___
___	___	10. Access to the site, sight distance at access point(s), curb cuts and any proposed changes to existing streets; copy of driveway permit.	___	___
___	___	11. Location and number of parking spaces; loading spaces.	___	___

SUBMITTED			WAIVED	
<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
___	___	11. Location, types, size of all existing and proposed landscaping and screening.	___	___
___	___	12. Location, type and nature of all existing and proposed exterior lighting and signage.	___	___
___	___	13. Surface water, rock ledges, stone walls, existing and proposed foliage lines; open space to be preserved; other natural features.	___	___
___	___	14. Size and location of all existing and proposed water mains, sewers, culverts, and distances to existing fire hydrants and/or fire ponds.	___	___
___	___	15. Existing and proposed grades and contours.		
___	___	16. Soil and wetland delineation.	___	___
___	___	17. Location of test pits, test results; outline of 4,000 square-foot septic area with setback lines.	___	___
___	___	18. Location of existing and proposed on-site well (showing 75-foot radius on the property).	___	___
___	___	19. Location of any existing or proposed easements, deed restrictions, covenants.	___	___
___	___	20. Base flood elevations.	___	___
B. OTHER				
___	___	1. Plan for Stormwater Management and Erosion Control.	___	___
___	___	2. State subdivision approval for septic; design approval, and/or certification of adequacy of existing system(s).	___	___
___	___	3. Alteration of Terrain Permit.	___	___
___	___	4. State/Town Driveway Permit.	___	___
___	___	5. Reports from Police, Fire, Conservation Commission.	___	___
___	___	6. Approval for municipal water/sewer connection.	___	___
___	___	7. Deed restrictions, easements, covenants; deeds for lands devoted to public use.	___	___
___	___	8. Any other state/federal permits.	___	___
___	___	9. Impact Analysis.	___	___